



**DEPARTMENT OF JUSTICE
EMPLOYEES' MULTI-PURPOSE COOPERATIVE**

DOJ Building, Padre Faura St., Ermita, Manila

☎ (02) 7617-7068 * 0927-6144820 * 0917-1378030

Email: osjempc1989@gmail.com

Date

A U T H O R I Z A T I O N

I hereby authorized the Department of Justice Employees' Multi-Purpose Cooperative (DOJ-COOP), to deduct from the proceeds of my **Terminal Leave Benefits (TLB)**, the amount of _____ (Php _____) as payment to my outstanding loan balance from DOJ-COOP.

Signature over Printed Name

NOTE: Attach photocopy of valid Identification Card